



26th High Wycombe – AGM

Date: 14th July 2020

Venue: Online Via 'Zoom'

Attendees

Heather Cooper, Ian Peart, Charles Barlow, Paul Newcombe, Paul Wicks, Roger Chinn, Michael McPhillips, Barry Osbourne, Lyn Chinn, Paul Williams, Jon Merry, Sam Heywood, Karl Lim, David Desmond.

Apologies:

Adrian Cooper

The meeting was held online via 'Zoom' due to the COVID-19 pandemic.

The 2019 minutes were proposed by Roger Chinn and seconded by Paul Newcombe.

Minutes

Introduction

- Charles began the meeting by welcoming all and thanking everyone for attending the virtual meeting. He continued by thanking all the leaders who make scouting successful in P&TG.
- Our fund raising activities were affected by the COVID-19 pandemic.
 - Proceeds from the Xmas post were donated to the 'Wycombe Homeless Collection' charity, a learning opportunity was missed as the charity planned to talk about the valuable work they do during handover of the proceeds.
 - The April jumble sale was cancelled as has the upcoming October sale.
 - Our overheads have continued with no revenues, we have good reserves.

Key Business

Treasurer's Report

- Jon Merry addressed the AGM providing a financial summary of the group accounts. Details of which were distributed by Jon prior to the meeting and a copy attached to these minutes. As of April 2020 our balance was £28,027. Broadly speaking our income and outgoings matched, however some of the income was from a consolidation of accounts and removing these exceptional items would result in a loss of about £6000. Making of loss is a good thing because it brings us nearer to the target of holding reserves of £20k.
 - Increased outgoings as a result of subsidising group camp and spend on equipment, a reduction in subs resulted in reduced income.
 - Jon described the potential impact of COVID-19 on the group finances. Capitation payments to the Scouting Association have to continue despite no income from subs (until January 2021), they have low reserves and need this income. Overall we expect to lose about £4,900 this financial year but are in a relatively good position due to

the reserves we hold.

- Having ownership of the scout hut meant we were successful in applying for a government grant. The 'Retail, Leisure and Hospitality' grant payment of £10,000 will be used to mitigate losses however there are rules on how this grant can be used. Along with the guides we received a grant of £1,500 which will be used to fund the installation of an assessable toilet.
- Roger commented that he had read that the Scouting Association are considering a one off increase in capitation.
- Jon will send a copy of the accounts to the district treasurer.

GSL

- Roger addressed the meeting commenting how different this AGM is in comparison to previous years. He thanked the leadership and everyone involved in the virtual meetings. As per previous years we have struggled with sufficient leadership and adult help particularly in the younger sections. Restrictions due to COVID will makes things even more difficult in the short term. All activities have to be risk assessed and approved at group/district/county level before going ahead putting yet more burden on leaders. This will involve a lot of hard work. Roger made a plea for extra help to get young people back to scouting safely and in a timely manner and requested that everyone think about who could help and ask them if they'd be willing to do so.
 - Have only recently changed alert status from red to amber, face to face activities are unlikely to resume before September and a great deal of work is needed to prepare for meetings.
- We will look into combining the 2 Beaver colonies upon our return.
- Sam Heywood asked a question about movement between groups. As soon as face to face meetings resume (hopefully September) some movement should be possible. Heather commented that 8 cubs could move en masse to scouts come what may and this was agreed by Roger and Sam. With regard to moving to Explorers before face to face meetings, this will be more difficult, a discussion ensued about options within scouting for older scouts. Setting up a senior troop for older members was discussed and Roger agreed to check whether there is any flexibility within the rules to allow scouts to hold onto some older members. He also agreed to speak to district Explorer leaders to ask their advice.
- Roger concluded by thanking all leaders and members of the exec.

Elections and appointments

- Adoption of accounts, Lyn Chinn proposed, Barry seconded.
- Role of Chairman, nominated by Roger, seconded by Ian, passed unanimously.
- Following his re-election as Chairman, Charles proposed that, there being no new volunteers for Executive Committee Officer Roles, Jon Merry, Treasurer and Michael McPhillips, Secretary be re-elected to their exiting positions. Both Jon and Michael indicated their willingness to stand for a further term, and both were duly elected.
- It was agreed that Paul Truscott will be reappointed to audit our accounts, Sam proposed, Heather seconded.
- Barry was thanked for his role as Quartermaster.
- David Desmond has volunteered to join the exec and was welcomed.

Conclusion

- Charles concluded the meeting by thanking Adrian, Sam and all leaders who have put such a huge effort to making the virtual meetings possible.

Meeting Closed



26th High Wycombe Scout Group Treasurers Report – 2019-20 Financial Year

2019-20 Group Accounts Overview

- 2019-20 Summary
 - Balance at close on 1st April 2020 = £28,027 (2018/19 close = £27,922)
 - Income £20,230 (2018/19 = £16,184)
 - Outgoings £20,125 (2018/19 = £15,203)
 - Net gain £105 (2018/19 = Net gain £981)
 - Net loss after exceptional items £5,949
- Accounts are checked annually by an independent auditor (Paul Truscott) in accordance with the Scout Association and Charity Commission rules.
- The 2019-20 accounts have been checked and approved.



Key Transactions

The net loss in the year (£5,949) is expected and part of our strategy to reduce our reserves to the £20,000 agreed by the exec. In the year we increased our spend through subsidising Group Camp (£2,865) and equipment purchases (£2,586). We have also reduced subscriptions for Cubs and Beavers to £25.

Outgoings (sample of large transactions)

- £4,272 camps and activities
- £1,310 new equipment
- £4,332 capitation (payment to Scout HQ)
- £1,170 insurance costs (Buildings Ins. of £576 paid by Hut Committee Funds)
- £986 defibrillator
- £948 rental payments to Hut Committee for use of Scout Hut

INCOME (sample of large transactions)

- £2,879 jumble sales
- £3,552 from closure of Penne account (exceptional item)
- £2,502 from closure of Virgil account (exceptional item)
- £7,875 subs and activity payments via Go-Cardless/OSM
- £1,549 gift aid from HMRC

Note:

- £488 from Xmas post donated to Wycombe Homeless Connection
- £1,575 grant from Council to fund accessible toilet transferred to Hut Committee

Covid-19 Impact on Group Finances

Assumptions

- No April or October Jumble Sales
- Subs payments suspended until January
- Capitation payments continue

Covid-19 impact

- £4,900 estimated loss in year 2020-21

Mitigating factors

- Reserves allow us to 'weather the storm'
- £10,000 'Retail Leisure and Hospitality Grant' paid to Hut Committee which will mitigate impact for the Scouts and Guides

